

25X1

SECRET

Copy 3 of 5

3 January 1956

MEMORANDUM FORM Finance Division, Accounts Branch

25X1

SUBJECT : - Travel Claim for Period
19 October - 30 November 1955

1. It is requested that subject employee's 144.1 account be credited in the amount of \$533.71. The difference between this claim and the related travel advances of \$150.00 and \$775.00 drawn on 18 October 1955 will be accounted for on or about 15 January 1956.

2. For your protection in taking this action, I certify that there is in the custody of the Project Comptroller a sufficient voucher which is consistent with Agency regulations, approved by an appropriate approving authority and certified by an authorized certifying officer in the amount of \$583.71. This expense is properly chargeable as follows:

TRAVEL ORDER NO.	ALLOTMENT SYMBOL	OBJECT CLASS	AMOUNT
PCS-DCL-Proj 155-56	6-1004-30-010	02.3	\$ 226.71
PCS-DCL-Proj 156-56	6-1004-30-010	02.1	<u>157.00</u>
		TOTAL	\$ 383.71

3. The Security Office requests that this voucher not be released through normal administrative channels.

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Authorised Certifying Officer
Project Controller

Distributions

3 - Voucher file

4 = Proj Pers file

4 = Neg.
5 = Chronic

JRS.Ye/103

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